

APPLICATION FOR BUILDING RENOVATIONS

Fairways Golf & Beach Retreat, Unit 5 Links Court WOORIM QLD 4507

This form should be used as a basis of obtaining Body Corporate approval for building and renovation works. Body Corporate legislation requires that approvals are granted by committee vote or in some cases may require a general meeting. All works must be in accordance with Body Corporate By-Laws CMS, Fairways Golf & Beach Retreat Community Titles Scheme 27652. This document may be obtained from www.fairwaysretreat.com.au/docs/bylaws.pdf. You may submit this application subject to a monthly body corporate consideration at no cost, or if the matter needs to be dealt with more urgently, pay \$100 for consideration by the committee in 7 days. In accordance with legislation, all applications must be documented in minutes provided to all owners within the body corporate. If you do not obtain body corporate consent, you may become personally liable for any breach of building codes or body corporate by-laws.

Please describe the nature of the renovations. If you have building plans, please provide as an attachment.

Please tick where applicable (if in doubt seek advice of licenced tradesperson).

- The proposed work requires electrical work
- The proposed work requires plumbing work (other than changing taps and valves)
- The proposed work may result in damage to the water proofing membrane in bathrooms, balconies and roof top areas
- The proposed work involves new flooring material other than carpet or vinyl.
- The proposed work requires use of pneumatic tools (e.g.: Jack Hammers) or concrete grinding / drilling.
- I wish to have this matter considered within 7 days and agree to pay Lifestyle Strata \$100 for processing VOC minutes.

All electrical work and plumbing (including water proofing) must be carried out by a licenced contractor. Building works requiring alterations to walls must be carried out by a licenced builder. Contractors should also have appropriate public liability insurance cover. Please provide details of selected contractors.

Plumbing	Electrical	Building
Name:	Name:	Name:
Licence No:	Licence No:	Licence No:
<input type="checkbox"/> Insurance (tick yes)	<input type="checkbox"/> Insurance (tick yes)	<input type="checkbox"/> Insurance (tick yes)

Fairways is a Community Titles building shared by other owner occupiers, tenants and holiday guests. Noise from building works interferes with the rights of these people to peaceful enjoyment, so it is important that works are restricted to week days 8am to 5pm and Saturday 9am to 12noon. You are encouraged to engage work to be performed mid-week (Tuesday to Thursday) to avoid complaints from other owners and guests.

Please indicate the planned days and times on which work will be performed so that notice may be provided to other residents. If not known, please commit to guidelines and advise reception at least 7 days prior to work commencing, so as notice may be provided to other residents.

Start Date	End Date	From Time	To Time	Nature of work

Agreement by Owner	Consent
<p>I confirm that the work described above is an accurate description of the entire project being undertaken. I agree to abide by Body Corporate by-laws and noise guidelines. I acknowledge that where notice is not provided in this application that 7-days notice of work commencing is required and this will be subject to approval, with due consideration to other owners.</p> <p>Name:</p> <p>Signature:</p> <p>Date: Unit:</p>	<p>The building manager, is authorised to sign this consent once committee have voted in favour of the work proposed.</p> <p>I Mike Thomson (building manager), confirm that the committee:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Has granted approval for building renovations, subject to body corporate by-laws and the terms of this applications. <input type="checkbox"/> Seeks more detailed plans or description of works before approval. Details will be provided. <input type="checkbox"/> Defers consideration of this matter to a general meeting. Costs for Extraordinary general meeting will be advised. <p>Signed:</p> <p>Date:</p>